

Committee(s): Property Investment Board – For information Corporate Asset Sub (Finance) Committee – For information	Date(s): 20 March 2019 04 April 2019
Subject: City Surveyor’s Departmental Risk Register Update	Public
Report of: The City Surveyor (CS 104/19)	For Information
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Summary

This report has been produced to provide your Committee with a quarterly update on the management of risks within the City Surveyor’s Department.

Currently the department has zero red risks, four amber risks and one green risk on its Departmental Risk Register (Appendix 1). Since the last report to this Committee, the key changes to the departmental risks are as follows:

- SUR SMT 009 – Tender Returns
Current risk score 4 (Green) – Current mitigation actions relating to this risk have now been completed. This risk has now been de-escalated from the Departmental Risk Register and is now being monitored on the Property Projects Group’s Risk Register.
- SUR SMT 004 – Inability to deliver savings required by Service Based Review
Current risk score 2 (Green) – This risk has been reduced and budgets have been adjusted to account for service-based review savings. This risk will be de-escalated at the end of the financial year.

The City Surveyor’s Department also manages the repairs and maintenance risks associated with the City Bridges. This register (Appendix 2) notes the three red risks, which are:

- SUR CB 003 – City Bridges: Substantial Vessel Strike
Current risk score 16 (Red)
- SUR CB 006 – City Bridges: Wanton Damage / Terrorism
Current risk score 16 (Red)
- SUR CB 007 – City Bridges: Tunnelling for the Thames Tideway Tunnel
Current risk score 16 (Red)

Recommendation(s)

Members are asked to:

- Note the report, and the actions taken within the City Surveyor’s Department to effectively monitor and manage risks arising from our operations.

Main Report

Background

1. The Risk Management Framework of the City of London Corporation requires each Chief Officer to report regularly to Committee the key risks faced in their department. The Property Investment Board (PIB) and Corporate Asset Sub (Finance) Committee (CAsC) has determined that they will receive the City Surveyor's risk register on a quarterly basis.
2. For these regular update reports, we have separated the overall Departmental Risk Register and the key risks relating to the City Bridges, the latter being of interest to CAsC.

Current Position

3. The City Surveyor's risks are managed through a hierarchy of three levels. These are Corporate Risks, Departmental Risks, and Group Risks. Currently the department does not have any risks on the Corporate Risk Register.
4. Group Risks relate to those risks managed by the divisions within the City Surveyor's Department (Corporate Property Group, Investment Property Group etc). Risks managed at the Group level are not reported through to Committee.
5. All risks within the department are reviewed regularly. This includes consideration of emerging risks and any change in risk scores. Key changes to the Departmental level risks have been noted below.
6. The City Surveyor's Departmental Risk Register currently contains zero red risks, four amber risks and one green risk. The details of each of these are included in Appendix 1.
7. The department also manages the repairs and maintenance risks associated with the City Bridges, of which there are currently three red risks. The details for these risks are included in Appendix 2. The three red risks relating to the City Bridges are as follows:
 - SUR CB 003 – City Bridges: Substantial Vessel Strike
Current risk score 16 (Red)
 - SUR CB 006 – City Bridges: Wanton Damage / Terrorism
Current risk score 16 (Red)
 - SUR CB 007 – City Bridges: Tunnelling for the Thames Tideway Tunnel
Current risk score 16 (Red)

Changes since last review

8. The key changes since the last review was presented to Committee:
 - A. SUR SMT 009 – Tender Returns (Green 4) – Mitigations relating to this risk are now complete. The actions included the creation of a main contractor

framework, and through this department's work with the Chamberlain's Department, this is now complete. The risk has been de-escalated from the departmental Risk Register and will be monitored at the Group (Property Projects Group) level. The risk will continue to be assessed for any changes.

- B. SUR SMT 004 – Inability to deliver savings required by Service Based Review (Green 2) – Budgets for 2019/20 have been adjusted to account for service-based review savings. Funding is also now in place through the Transformation Fund in order to resource the next stage of the Asset Management Review. The risk will be de-escalated at the end of the financial year.
- C. City Bridge Risks – The City Bridge Trust and Bridge House Estates are undertaking a governance review through an officer Task and Finish Group. This will also consider the appropriate location for risk ownership. In the interim this department continues to work with the Department of the Built Environment to improve our management of these risks, including discussions relating to the creation of a Service Agreement to better codify roles and responsibilities. Whilst these discussions have been positive, the risk scores have not changed at this time.

Conclusion

9. Members are asked to note the recent changes to the Departmental Risk Register. The department continues to ensure that it manages its risks in line with best practice as described within the City Corporation's Risk Management Framework.

Appendices

- Appendix 1 – City Surveyor's Departmental Risk Register
- Appendix 2 – City Bridge top risks

Background Papers

- The City Surveyor – December and January Update (CS 479/18)

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